



HMS PTA Board Meeting Minutes
July 20, 2017 at 7pm
Pam's House

Members present: Pam Ainsworth, Chris Thiel, Sarah Whitfield, Stacy Sullender, Liz Waller, Shannon Arant, Michele Donovan, Erin Winn, Spencer Martin, Glori Viviers, Denise Noble, Teresa Traylor, Rachel Yatteau, Emily Owens

Meeting called to order at 7:38pm

Call to Order and Welcome - Pam Ainsworth and Chris Thiel

Introductions – Pam Ainsworth and Chris Thiel

Everyone in attendance introduced themselves.

Secretary's Report – Emily Owens (Pam Ainsworth). Presented mtg mins from 4/25/17 meeting. Spencer Martin made a motion to approve. Erin Winn seconded. All in favor. Minutes were approved as is.

Treasurer's Report – Pam Ainsworth

- Budget review from last year and this year proposed budget
 - o ~\$33,000 surplus budget
 - o REQUESTING \$5000 school improvements re: re-branding the entire school.
 - Everyone in attendance agreed with the allocation.
- Teacher request: Sarah (teacher liaison) suggested that the teachers need American Flags medium size ~2'X3' in the Classrooms. Reach out to American Legion or Rotary. Need volunteer.
- Upgrading two teacher bathrooms last year (Connections hall and 8th grade hall). Still have 6 bathrooms left, targeting 2 bathrooms each year. Glori Vivers to work on. Need helper for Glori.
- Community Outreach lists Gift Cards for Families in the budget, those line items need to be removed, as PTA funds cannot be used to purchase gift cards.
- NO CONCERNS w/ Budget.

Presidents' Report- Pam Ainsworth and Chris Thiel

- GA PTA Conference 8/4 and 8/5. If anyone wants to go, let Pam/Chris know.
- Aug 1, Teacher Breakfast – Membership-help needed, Business Partners -slideshow for Fundraisers, Hospitality- volunteers and donations
 - o Wait until Monday 7/24, for confirmation from LeMoyné for times before posting it to FB/Instagram/Twitter. Current times: 7:30 am arrival, 8 am Presentations, 8:30 am food is served
 - o Need volunteers from 7:30 – 10:30 am.
- Information Day on 8/2 – need lots of representation from board!!
 - o 9-11 am 6th Grade, 2-3pm New Parents, 3-5pm 7th and 8th grade
 - o Busy Day!! Help!!! Sign-ups are online. Crucial for all board members to be there!!
- Volunteer Training and Locker purchase in the gym
- Curriculum Nights – help needed for 45 minutes before each night (Aug 14,15,16)
 - o Wear our PTA T-shirts to the Curriculum nights
- LeMoyné asked for help w/ last minute painting help needed and rebranding info. Anyone that wants to help please inform Pam/Chris.

Communications – Pam and Chris

Noelle is the new VP of Communications. Any information that you want to communicate goes to your VP and the VP will send to Noelle. Noelle will break it out and get it communicated appropriately – website, newsletter, etc.



Ways and Means- Nicole Younger

- Shannon/Michele – Membership drive
 - We have a membership form, translated into Spanish. Nothing changed from last year, same prices, levels. Membership goes live on 7/27 at 9:00am. There will be 200 top lockers
- Teresa/Glori – Business Partners.
 - Platinum Partners have the option for \$75 a windscreen banner and they will line the fence line at carpool. We have slots for 11 business partners, already sold 1. One-time fee.
 - Plan Of Works need to be completed now, as soon as possible, for every group so that the Business Partners can work for funding them and give the partner all the incentives. If we wait until mid/late year, the directories won't be available as an incentive for our Business Partners.
- Erin/Kelly- Spirit Wear
 - Erin brought our PTA shirts and showed us student shirts, teacher shirt. PJ pants and socks coming.
 - All spirit wear will be available on website.
- Traci/Donna – Box Tops
 - Ideas forthcoming:
 - E.g. Classroom that collects the most a month gets a cookie from the cafeteria
- Marie/Pam – Mini Grants
 - We do offer mini grant opportunity for all/any teacher, up to \$500. Teachers have to apply and they are reviewed w/ LeMoynes. All mini-grant applications were funded last year.

Grade Level Support- Spencer Martin

8th grade representation is now broken down into multiple roles for multiple volunteers: Field Trip to DC, Career Day and Promotion, in addition to 8th grade Dance.

- Shelley/Nancy – 6th Grade
- Kelly, Korie, Kristie- 7th Grade
- Nancilee/Cathy- 8th Grade
- Spencer/Chris- changes to 8th Grade chairs, as mentioned above
- Lynette- Exceptional Children's Week

Standing Committees- Shannon Arant

- Stacy/Liz/Rachel – Hospitality – working on teacher breakfast.
- Claudia/Rachel- Grounds.
 - Budget of \$2000, come up with the vision, must include the maintenance/watering/weeding. Reminder – The County only has to come out 2 times a year.
- Denise/Michele -Community Outreach (canned food drive-no more pizza party)
 - Give Joy project – planning again for this year. The project happens over the winter break and we are provided with a wish list of items for our local families. HMS works to fulfill it
 - Spring Break – put together breakfasts/lunches for over the week off
 - Point to note: \$150 budget has usually been set aside to give a pizza/doughnut party for the class that contributes the most canned food. We are giving that money direct to Community Outreach instead. Childhood Cancer month September. The school sponsors this, PTA only supports from afar. CURE w/ the teachers, Michele and Denise will work to help teachers.
 - Canned Food Drive – PTA representative Michele and Denise will be working w/ Student Council.

Communications- Noelle Pedraza

- Legislation – Nancilee
- Volunteer Coordinator – Anne LeMoynes
- Kirti Desai- Newsletter and directory



- Sue Welch - Webmaster
- Sarah Whitfield -NEW ROLE!!! Teacher Liaison
- Social Media – Rachel and Pam

Programs and Events – OPEN ROLE

Please reach out to your friends to see if there is anyone that wants to get involved w/ PTA and fill these open roles.

- Angie Dover – Book Fair – Book Fair will be coordinated w/ International Night, in the spring.
- Red Ribbon Week – OPEN ROLE
- Reflections - OPEN ROLE. PTA Program for writing/art, submissions and deadline, done by mid-October
- Fall Family Event – OPEN ROLE, need to fill quickly or else there will be no event – LeMoyne wants to host a Game night/Sports Game night in September. E.g. Ideas for Family Fitness, tennis, yoga, basketball court. Jiu Jitsu, etc. in September.
- International Night – OPEN ROLE. This person will coordinate with the teacher(s) and w/ HMS parents to bring in food from different their different cultures and countries, have International talents/dances/entertainment.

PTA Shirts were passed out at the end of the meeting to those in attendance.

Shirts are covered for Executive Board, Cost is \$16 for non-Exec Board, make checks out to Hopewell PTA

Meeting Adjourned at 9:39pm

Submitted by Emily Owens